



Privacy and Data Protection Statement - Full

Prior to using our website, please review our privacy policy and terms of use.

Our Commitment to You

Maple Ridge Legion is committed to maintaining the privacy of its members and public users of the mapleridgelegion.ca website (the "Website"). The following "Privacy Statement" outlines that commitment.

Who We Are

In addition to Maple Ridge Legion, The Royal Canadian Legion consists of individual Legion branches ("Branch or "Branches"), other provincial commands ("Provincial Command") and The Royal Canadian Legion National Headquarters ("Legion Headquarters"). Each of the Branches, Provincial Commands and Legion Headquarters are responsible for their own compliance with applicable privacy laws and with Canada's Anti Spam Legislation.

This Privacy Statement applies only to Maple Ridge Legion and its Website.

Privacy Statement

Maple Ridge Legion values and respects your privacy. This Privacy Statement summarizes what personal information we may collect, and how we use and disclose this information. By using the Website, you signify your consent to the terms of our Privacy Statement. If you do not agree with any terms of this Privacy Statement, please do not use the Website or submit any personal information to us.

We reserve the right to modify this Privacy Statement at any time. We will reflect any such modifications to this Privacy Statement on our Website. Your continued use of the Website after any such changes constitutes your acceptance of this Privacy Statement, as revised.

What Personal Information We Collect

Personal information is information about an identifiable individual ("Personal Information"). Maple Ridge Legion collects Personal Information when you voluntarily provide it through our Website, or when you provide it to us through other means. For example, we may collect Personal Information when you:

- Contact us through email, telephone, mail or other correspondence;
- Complete and submit a membership application form to Maple Ridge Legion or Headquarters in order to process your membership application and communicate with you;



- Submit a request for contact through the Website
- Donate online to the Poppy Fund
- Participate in an online contest or;
- Register for one of our conventions, events, programs or activities

We may also collect Personal Information that you submit to social media pages operated by us.

The Personal Information we may collect will depend on the nature of your request, and may include:

- Your full name
- Contact Information such as:
 - Your address
 - Telephone Number
 - Email Address
 - Date of Birth
 - Credit Card or bank account information
 - Details of your background
 - Photographs or videos
 - Any other Personal Information that you choose to submit to us.

Consent

We only collect, use and disclose Personal Information with the consent of the individual. Your knowledge and consent are required for us to collect, use or disclose your Personal Information, except in certain limited circumstances. By using the Website, you are giving your consent for us to collect, use or disclose your Personal Information. If you do not want us to collect, use and disclose your Personal Information, then you should discontinue using the Website.

How Maple Ridge Legion Uses and Discloses Personal Information

The Personal Information we collect may be used by Maple Ridge Legion for the purposes for which it was collected, as provided in this Privacy Statement, or for other purposes that are disclosed to you. By using the Website, you are giving your consent for us to collect, use or disclose your Personal Information for these purposes. For example, we may use your Personal Information to: manage, oversee and administer our operations; organize, promote and provide conventions, events, programs and activities; raise awareness of our programs and services; process donations; carry out fundraising activities; manage our Website; to send you publications and informational or promotional communications; to share your Personal Information with Legion Headquarters or obtain it from Legion Headquarters in order to process your membership application or for other administrative purposes; to carry



out any other purpose permitted or required by law; or for other purposes that a reasonable person would consider appropriate in the circumstances. We also may disclose your Personal Information for any other purpose that we tell you about and to which you consent.

Maple Ridge Legion does not rent or sell the names of members to any organization or advertiser.

Individuals who do not wish to have their Personal Information shared among Maple Ridge Legion, Legion, Provincial Commands and Headquarters may refuse to consent but, if they do so, their application for membership, requests to purchase goods and services and donations may not be able to be processed.

Some or all of the Personal Information we collect may be stored or processed in jurisdictions outside of Canada. As a result, this information may be subject to access requests from governments, courts or law enforcement in those jurisdictions according to laws in those jurisdictions.

When you visit the Website, we may collect information that is automatically sent to us by your web browser. This information may include your domain name, and your numerical IP address. We may also collect other information, such as the type of browser you use, which pages you view and the files you request.

We collect this information to better understand how visitors use the Website, to improve the content of the Website and to improve your interaction with the Website by making it easier for you to get back to the pages you have looked at the next time you visit. The amount of information that is sent by your web browser depends on the browser and settings you use. Please refer to the instructions provided by your browser if you want to learn more about what information it sends to websites you visit, or how you may change or restrict this.

Maple Ridge Legion uses “cookies” and other similar devices on the Website to enhance functionality. These devices may track information which includes, but is not limited to:

- IP address
- The type of web browser and operating system
- The pages of the Website visited

If you wish to disable cookies, refer to your browser help menu to learn how. If you disable cookies, you may be unable to access some features on the Website.

Public forums and Legion Social Media

Maple Ridge Legion may make message boards, contact systems and other social media available to its users (“Maple Ridge Legion Media”). Any information posted on Maple Ridge Legion Social Media becomes publicly readable information and is not private and users have no right or expectation of privacy in connection with such use or disclosure. Personal



Information must not be used, collected or disclosed on Maple Ridge Legion Social Media without the consent of the individual. All content posted on Maple Ridge Legion Social Media is the exclusive property of Maple Ridge Legion.

Third Party Websites and External hyperlinks

The Website contains links to third party sites. Maple Ridge Legion provides these links only as a service and convenience to our visitors. We take no responsibility for the content of third party sites and a link to them in no way implies an endorsement or recommendation of the products, services or information found there. Clicking on these links may allow third parties to collect or share information about you. You should check the privacy policies of third parties when visiting their websites or when providing any Personal Information to them. A third party site may have a privacy policy different from that of Maple Ridge Legion and may provide less security than the Website. We cannot control these third party websites and we are not responsible for the actions or policies of such third parties. Maple Ridge Legion expressly disclaims all liability with regard to your access to linked websites. When you link to sites external to the Website, you do so at your own risk. Maple Ridge Legion reserves the right to regularly review and re-evaluate any and all links and reserves the right to terminate any link without prior notification.

Compliance with Canada's Anti-Spam Legislation

Maple Ridge Legion complies with the requirements of Canada's Anti-Spam Legislation, as amended from time to time at all times, including when: sending emails or texts from a Legion account, email address or domain name, obtaining consent from recipients to send emails or texts from Legion entities or third-parties, managing and responding to requests to unsubscribe from Legion emails and documenting and retaining records of consent. Maple Ridge Legion does not send commercial electronic messages ("CEMs") to any person unless it has express or implied consent from the recipient, the CEM includes identification and contact information for the sender and the CEM has an unsubscribe mechanism. Any individual who wishes to unsubscribe from Maple Ridge Legion CEMs must contact Maple Ridge Legion directly.

Other Jurisdictions

In addition to the rights listed in this Privacy Policy, other jurisdictions, such as the European Union ("EU") grant other rights with respect to Personal Information. If you reside in the EU, these rights include the rights to access your Personal Information; to have us erase it; to obtain and reuse it for your own purposes and to restrict its processing. Certain limitations on or exceptions to these rights may apply.

If you are an EU resident, we may have to process or store your Personal Information outside of the EU. We use contracts with third party service providers and other mechanisms



to protect your Personal Information in accordance with this Privacy Policy and applicable law.

How We Protect Personal Information

The security of your Personal Information is important to us. We protect your Personal Information by maintaining physical, organizational and technological safeguards appropriate to the sensitivity of such Personal Information. Personal Information may only be accessed by persons within Maple Ridge Legion, Legion Headquarters, or Provincial Commands who require such access to carry out our purposes as described above.

We retain Personal Information that we collect only as long as necessary for the purposes for which it was collected or to meet legal requirements. We securely destroy Personal Information when it is no longer needed.

We may permit trusted third party technical support providers to have access to our systems, which may hold Personal Information, to provide us with technical support. In such cases, we will obtain written agreements from these providers that they will access our systems and any Personal information on them solely for the purpose of providing us with technical support services, that they will not use, allow access to, or disclose your Personal Information to any other party or for any other purpose, except with your consent or where required to do so by law, and that they will have in place appropriate physical, technical and organizational safeguards to protect your Personal Information.

Access and Correction

You have a right of access to your Personal Information and to request a correction to it if you believe it is inaccurate. If you have submitted Personal Information and would like to have access to it, or if you would like to have it corrected, please contact us using the contact information provided below.

How to Contact Us

If you have any questions regarding this Privacy Statement, or to access your information, please contact Maple Ridge Legion at +1-604-463-5101 ext 101 or legionoffice88@telus.net.